

Board of Municipal Utilities
Regular Meeting Minutes
January 5, 2016
201 Miller Road
Avon Lake, Ohio

Swearing In of New Members

Newly elected member Dana Schnabel and re-elected members John Dzwonczyk and Robert Berner took the Oath of Office with CUE Danielson serving as Officiary.

Call to Order – Roll Call

The meeting was called to order at 6:34 PM.

Present: Mr. Dzwonczyk, Mr. Rickey, Mr. Berner, Mr. Rush and Mrs. Schnabel.

Also present: Chief Utilities Executive Danielson, Chief of Utility Operations Eberle, WPCC Manager Baytos, Mayor Zilka, and Councilmember Fenderbosch.

Approve Minutes

Chairman Dzwonczyk presented the minutes of the December 15, 2015 meeting and with no changes, additions or corrections noted, ordered the minutes to stand and be distributed as presented.

Public Speakers

None.

Correspondence

None.

Expenditures

Following review of expenses dated January 5th, 2016 for funds and amounts as follows, Mr. Rush moved, Mr. Dzwonczyk seconded, that all be approved and paid per budget:

Water Fund 701	\$	374,263.77
Wastewater Fund 721	\$	332,915.47
MOR Fund 703 ETL1	\$	12,051.78
MOR Fund 762 ETL2	\$	11,814.25
LORCO Fund 749	\$	7,563.68
Water Construction 704	\$	39,191.97
Sewer Construction 724	\$	410,237.61

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Award of Lear-Nagle Sanitary Sewer Force Main Project

Bids were opened on January 4, 2016 for the Lear-Nagle sanitary sewer force main project, with six contractors submitting bids. The low bidder, Trax Construction, appears responsive and responsible. Per the information presented, Mr. Berner moved, Mr. Rickey seconded, to award the Lear-Nagle Sanitary Sewer Force Main Project to the least-cost, responsive and responsible bidder, Trax Construction, for a bid price of \$307,549.00 based upon current unit quantities, pending successful completion of a pre-award meeting with staff and approval of the Ohio Water Development Authority loan for the project. Furthermore, the CUE is authorized to consider and approve, as appropriate, changes that total no more than an additional 5% above the bid price.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Proposed Wastewater Rates

CUE Danielson's recommendation for an increase to the current wastewater rates was supported by an overhead presentation. The recommended increase and its effect on Avon Lake Regional Water's customers (an approximate \$40/year increase to an average residential billing), projected budgets, and anticipated capital and infrastructure improvements were reviewed at length. Mr. Dzwonczyk moved, Mr. Rickey seconded, that wastewater rates be increased for bills issued after July 1, 2016 and July 1, 2017 according to the following table:

	Current	7/1/2016	7/1/2017
<i>Administrative Fee Per Bill</i>	\$8.25	\$8.25	\$8.25
<i>Rate Per 1,000 gal</i>	\$3.63	\$4.17	\$4.80

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Reports/Updates

Mull/Norman Informational Meetings

The Mull/Norman Sewer Rehabilitation and Water Line Replacement Project is intended to be awarded at the January 19, 2016 Board meeting and should break ground around the start of March. In order to prepare for it, Avon Lake Regional Water will hold informational meetings for customers at Learwood Middle School, on January 26, 2016, and February 18, 2016, at 7PM. (Residents need only attend one night.) Door hangers/postcards will be distributed to all residents the week before the first meeting.

Water Intake Improvements

The Ice Break system now works in manual mode, and the contractor is making final adjustments so that it will also work automatically.

Resolution of Appreciation for Randy Phillips

Mr. Dzwonczyk moved, Mr. Rush seconded, that a Resolution of Appreciation be presented to former Board Member Randy Phillips as follows:

Whereas, Randy Phillips has served on the Board of Municipal Utilities since April, 2007, and

Whereas, Mr. Phillips has provided excellent legal guidance and practical input during his tenure, and

Whereas, Mr. Phillips term expired December 31, 2015 after more than 8 years of services;

Now therefore, the Board of Municipal Utilities hereby expresses its sincere gratitude for Mr. Phillip's exemplary work during his years of service and wishes him a well-deserved future of good health and happiness.

In testimony whereof, the Avon Lake Board of Municipal Utilities has affixed their signatures hereon this 5th day of January, 2016.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Chairman/Committee/Members Reports

The Chairman reported that he met with Mr. Presley about his involvement giving guidance in the presentation and analysis of numbers for Council's approval.

CUE Report

None

Adjourn

As there was no further business, Mr. Rickey moved, Mr. Berner seconded, that the meeting adjourn at 7:39 PM.

Ayes: Dzwonczyk, Berner, Rickey, Rush, Schnabel

Nays: None

Motion carried.

Approved January 19, 2016

John G. Dzwonczyk, Chairman

Todd A. Danielson, Clerk